

**Grand Summary****Revenue Quarterly Budgetary Control Report Period 201409**

	<b>Current Approved Budget</b>	<b>Profiled Budget</b>	<b>Actual to date</b>	<b>Variance</b>	<b>%</b>	<b>Projected Outturn</b>	<b>Projected Annual Variance</b>
	£	£	£	£		£	£
Community Development	1,693,600	894,992	815,199	-79,793	-9	<b>1,661,400</b>	<b>-32,200</b>
Health & Housing	1,089,400	296,725	295,681	-1,044	0	<b>1,076,500</b>	<b>-12,900</b>
Public Protection & Communication	1,476,600	1,791,850	1,663,163	-128,686	-7	<b>1,437,600</b>	<b>-39,000</b>
Environment	4,714,200	2,373,525	2,274,059	-99,467	-4	<b>4,822,700</b>	<b>108,500</b>
Leisure & Development	1,958,400	975,974	866,276	-109,699	-11	<b>1,925,600</b>	<b>-32,800</b>
Finance & Performance	2,140,600	2,807,441	2,245,851	-561,590	-20	<b>2,163,700</b>	<b>23,100</b>
<b>Total General Fund</b>	<b>13,072,800</b>	<b>9,140,507</b>	<b>8,160,228</b>	<b>-980,279</b>	<b>-11</b>	<b>13,087,500</b>	<b>14,700</b>
<b>Cabinets General Fund Maximum Budget</b>	<b>13,089,100</b>					<b>13,087,500</b>	<b>-1,600</b>

**COMMUNITY DEVELOPMENT PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Committee Services</u></b>	<b>£'000</b>	<b>£'000</b>			
Employee Expenses	130.7	132.9	4.7	6.9	Vacant Election & Member Services Officer. Overspend due to Election & Members restructure delay, to be met from the Budget Reduction Risk Reserve (see Finance & Performance portfolio).
<b><u>Leisure Development</u></b>					
Employee Expenses	114.7	96.9	17.8		Sports Development Officer on maternity leave, post not being filled.
Supplies & Services	59.3	51.3	8.0		Due to maternity leave some projects will be delayed until staff return.
<b><u>Community Centres</u></b>					
Employee Expenses	150.9	142.3	8.6		Salary savings due to vacancies and maternity leave.
<b><u>All other budget heads</u></b>					
Including items previously reported	1,238.0	1,238.0			
<b>PORTFOLIO TOTAL</b>	<b>1,693.6</b>	<b>1,661.4</b>	<b>39.1</b>	<b>6.9</b>	<b>Net Portfolio Total £32.2K Favourable</b>

**HEALTH & HOUSING PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Housing Needs</u></b>					
Employee Expenses	246.2	249.9		3.7	Additional budget requirement for new regulations regarding superannuation payments whilst on maternity leave.
<b><u>Council Tax Benefits</u></b>					
Transfer Payments	30.0	14.0	16.0		Reduction in council tax benefits and an increase in overpayment recoveries.
Revenue Income	(75.0)	(80.0)	5.0		
<b><u>Rent Allowances</u></b>					
Supplies and Services	377.0	244.0	133.0		The rate of benefit recoveries has slowed, leading to a reduction in the bad debt provision.
Income (Overpayment recoveries)	(972.0)	(834.0)		138.0	

**HEALTH & HOUSING PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

Transfer Payments	27,180.3	27,004.2	176.1		Reduction in benefit payments due to a minor reduction in caseload. The majority of benefit expenditure is subsidised by the government at the rate of 100%, however in some cases this rate is reduced. The latest assessment of the likely net position results in net additional expenditure of £26.4k.
Income	(26,525.5)	(26,323.0)		202.5	
<b><u>Housing Benefit Administration</u></b>					
Employee Expenses	635.3	620.3	15.0		Underspent due to vacant posts.
Supplies & Services	61.0	85.8		3.3	Additional expenditure on Legal & Professional Fees.
				21.5	Additional expenditure on Computing funded by a contribution from Reserves and additional grant from DWP.
Revenue Income	(639.2)	(670.7)	14.6		Additional DWP grants of have been received which will be used to fund computing expenditure.
				6.9	Contribution from reserves to fund Computing expenditure.
				10.0	Increase in the receipt of Administrative Penalties, paid as an alternative to prosecution in Housing/Council Tax Benefit cases.

**HEALTH & HOUSING PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

<b><u>Rent Rebates</u></b>					
Transfer Payments	80.4	53.0	27.4		} Expenditure and the associated subsidy have reduced due to reduced demand for homelessness accomodation.
Revenue Income	(74.9)	(52.8)		22.1	
<b><u>All other budget heads</u></b>	765.8	765.8			
Including items previously reported					
<b>PORTFOLIO TOTAL</b>	<b>1,089.4</b>	<b>1,076.5</b>	<b>404.0</b>	<b>391.1</b>	<b>Net Portfolio Total £12.9K Favourable</b>

**PUBLIC PROTECTION & COMMUNICATION PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Central Print Room</u></b>					
Supplies & Services	51.1	48.1	3.0		Saving on printing costs due to reduced volumes.
<b><u>Communications &amp; Publicity</u></b>					
Employee Expenses	146.1	143.1	3.0		Underspend due to a delay in recruitment.
Supplies & Services	51.9	48.4	3.5		Saving due to a reduction in consultations.
Revenue Income	(4.0)	(8.5)	4.5		Increase in advertising revenue.
<b><u>Customer Services</u></b>					
Employee Expenses	561.1	536.1	25.0		Underspend due to vacant posts.
<b><u>All other budget heads</u></b>	670.4	670.4			
Including items previously reported					
<b>PORTFOLIO TOTAL</b>	<b>1,476.6</b>	<b>1,437.6</b>	<b>39.0</b>	<b>-</b>	<b>Net Portfolio Total £39K Favourable</b>

**ENVIRONMENT PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Sustainability</u></b>	<b>£'000</b>	<b>£'000</b>			
Employee Expenses	34.6	17.8	16.8		Saving on vacant sustainability officer post.
<b><u>Waste Management</u></b>					
Employee Expenses	1,358.1	1,394.1		25.9	Additional salary costs due to long term sickness
				8.1	Additional non-contractual overtime costs due to growth of rounds offset by Budget Reduction Risk Reserve (see Finance & Performance Portfolio)
				2.0	Agency cost for delayed glass collections undertaken at Christmas due to inclement weather.
Supplies & Services	333.9	397.8		63.9	Increased trade waste disposal costs due to tonnages higher than budgeted and an increase in tonnage price.
Revenue Income	(1,076.3)	(1,076.8)	7.1		Increase in Trade Waste customers.
				11.7	Decrease in recycling income due to supermarkets removing permission for our recycling bins to be sited on their grounds, resulting in a reduction of tonnages collected.
			8.0		Higher than anticipated bulky waste collections.
				2.9	Customers leaving the Garden Waste Scheme, and refunded in Quarter 3.

**ENVIRONMENT PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

<b><u>Parks</u></b>					
Supplies and Services	195.7	197.7		2.0	Additional expenditure on artwork for the aviary.
<b><u>Building Services</u></b>					
Employee Expenses	111.5	109.5	2.0		Salary savings due to vacancies.
Revenue Income	(26.8)	(19.0)		7.8	Delay in income due to a delay in the start of the parish council project.
<b><u>Fleet Management</u></b>					
Employee Expenses	261.4	257.7	3.7		Saving due to vacant fitter post.
Transport Related Expenses	534.9	559.6		14.7	Increased tyre costs due to contract price increase, overall increase in vehicle age and replacement of 6 wheeler vehicles with 8 wheeler.
				10.0	Additional budget for grit bins and towable gritters.
Revenue Income	(56.5)	(94.3)	37.8		Increased vehicle scrappage income due to sales delayed from the 13/14 replacement programme.
<b><u>Car Parks</u></b>					
Employee Expenses	52.0	68.5		16.5	Delays in implementation of efficiency proposals, offset by usage of Budget Reduction Risk Reserve (See Finance & Performance Portfolio).
Revenue Income	(94.9)	(92.4)		2.5	Reduced income as a result of delay in parking order.



**ENVIRONMENT PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

<b><u>Public Offices</u></b>					
Employee Expenses	122.4	117.8	4.6		Underspend due to vacancies and a saving on training.
Revenue Income	(205.7)	(185.2)		20.5	Reduction in rental income due to a delay in DWP occupying Civic Centre.
<b><u>All other budget heads</u></b> (including items previously reported)	3,169.9	3,169.9			
<b>PORTFOLIO TOTAL</b>	<b>4,714.2</b>	<b>4,822.7</b>	<b>80.0</b>	<b>188.5</b>	<b>Net Portfolio Total £108.5K Adverse</b>

**LEISURE & DEVELOPMENT PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b>Development Management</b>	<b>£'000</b>	<b>£'000</b>			
Employee Expenses	311.1	327.9		16.8	Additional agency Planning Officer. Delay in expected efficiency to be offset by Budget Reduction Risk Reserve (see Finance & Performance Portfolio).
<b>Leisure Services Division</b>					
Employee Expenses	309.8	289.9	19.9		Savings due to vacancies on Leisure Service Manager and Membership Advisor posts now filled on a temporary basis and Community Leisure vacancy.
<b>Calverton Leisure Centre</b>					
Employee Expenses	278.9	268.7	10.2		Vacancies in the fitness room and sportshall have been covered by casuals, post being filled.
Premises Related Expenses	104.6	96.6	8.0		Fuel oil usage reduced due to mild weather.
Supplies & Services	107.4	126.9		19.5	Works to air conditioning units and balance tanks being funded from Joint Use Maintenance Reserve.
Revenue Income	(341.3)	(364.7)	19.5		Memberships have increased at this site with many pay and play fitness room users converting to DNA memberships. Decline in users in both squash and swimming despite promotions and offers.
				3.9	

**LEISURE & DEVELOPMENT PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable	Adverse	
	£'000	£'000	£'000	£'000	
<b><u>Carlton Forum Leisure Centre</u></b>					
Employee Expenses	683.9	671.9	12.0		Due to vacancies being covered by casuals there is a saving on the superannuation contributions.
Revenue Income	(1,123.8)	(1,115.8)		8.0	Decline in users in both main hall and swimming despite promotions and offers. All weather pitch income reduced due to condition of facility and local competition. Memberships have increased at this site with many pay and play fitness room users and exercise class users converting to DNA memberships. Swim Lesson income increased due to programming of lessons.
<b><u>Redhill Leisure Centre</u></b>					
Employee Expenses	324.3	313.6	10.7		Due to vacancies being covered by casuals there is a saving on the superannuation and NI contributions. The full redundancy budget for the bar staff not required as alternate posts were found for some staff.
Premises Related Expenses	79.8	75.8	4.0		Electricity charges less than budgeted.
<b><u>Redhill Leisure Centre - cont</u></b>					
Revenue Income	(522.2)	(505.2)		17.0	Pay and play usage in the fitness suite and exercise classes has decreased over the past few months, some users have become DNA members. 3 local teams have folded reducing the All Weather Pitch bookings. Badminton usage has declined, new classes are being introduced into main hall to try and recover some of the income.
<b><u>Arnold Theatre</u></b>					
Revenue Income	(49.8)	(34.2)		15.6	Lower attendance figures and fewer bookings than anticipated.

**LEISURE & DEVELOPMENT PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b><u>Arnold Leisure Centre</u></b>	<b>£'000</b>	<b>£'000</b>			
Employee Expenses	368.7	358.1	10.6		General Manager post saving due to staff member now at end of maternity pay and cover being provided at a lower level.
Premises Related Expenses	209.1	190.3	18.8		Gas invoices reduced due to closure of pool on a number of occasions and rates being lower than expected.
Revenue Income	(333.2)	(317.9)		15.3	Reduced income on swimming and secondary spend due to a reduction in users. A new programme is being launched to improve usage.
<b><u>Richard Herrod Centre</u></b>					
Employee Expenses	275.3	267.9	7.4		Assistant Manager and Duty Manager vacancies being covered by casuals and secondment on lower rates.
<b><u>All other budget heads</u></b> (including items previously reported)	1,275.8	1,275.8			
<b>PORTFOLIO TOTAL</b>	<b>1,958.4</b>	<b>1,925.6</b>	<b>125.0</b>	<b>92.2</b>	<b>Net Portfolio Total £32.8K Favourable</b>

**FINANCE & PERFORMANCE PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

Budget Head	Current Approved Budget	Latest Projected Outturn	Net Budget Variance		Reason for Variance (New Items Only)
			Favourable £'000	Adverse £'000	
<b>Organisational Development</b>	<b>£'000</b>	<b>£'000</b>			
Employee Expenses	284.5	277.1	7.4		Savings on vacant posts.
Supplies & Services	25.6	35.6		10.0	Additional consultancy budget for HR support.
<b>Audit, Health &amp; Safety</b>					
Supplies & Services	42.3	46.3		4.0	Increase in Occupational Health Service demands.
<b>Corporate Management</b>					
Supplies & Services	168.9	158.1	10.8		Rebate in Audit fees and reduction in Audit plan work.
<b>Legal Services</b>					
Employee Expenses	238.4	241.5		3.1	Honorarium payment.
<b>Registration Of Electors</b>					
Employee Expenses	72.8	61.8	11.0		Underspend on canvassing fees due to introduction of Individual Electoral Registration, to be offset by corresponding requirement for additional targeted registration work (see below).
Supplies & Services	64.0	83.9		11.0	Postal refresher requirement prior to upcoming election (see above).
				8.9	Individual Electoral Registration expenditure, offset by earmarked grant (see below).
Revenue Income	(42.5)	(51.4)	8.9		Individual Electoral Registration grant (see above).

**FINANCE & PERFORMANCE PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

<b><u>Elections</u></b>					
Employee Expenses	45.0	56.2		11.2	} Re-align European Election budgets due to overall lower than expected expenditure, so corresponding reduced settlement.
Premises Related Expenses	12.0	11.7	0.3		
Supplies & Services	93.0	60.8	32.2		
Revenue Income	(150.0)	(135.4)		14.6	
<b><u>Corporate Income &amp; Expenditure</u></b>					
Income	(180.0)	(171.3)		8.7	Lower investment income due to lower interest rates.
<b><u>Revenues - Local Taxation</u></b>					
Employee Expenses	353.7	333.7	20.0		Underspend due to vacant posts.
Supplies & Services	291.4	281.9	9.5		Underspent on Legal & Professional Fees.

**FINANCE & PERFORMANCE PORTFOLIO**

**BUDGETARY CONTROL REPORT - DECEMBER 2014**

**REVENUE ITEMS TO BE REPORTED**

<b><u>Central Provisions</u></b>					
Supplies & Services	435.5	429.7	48.3		Virement for the use of Budget Reduction Risk Reserve for non-delivery items in Elections, Waste Management, Car Parks and Planning (see relevant portfolios).
				42.5	Consultancy Fees for VAT claim against HMRC in respect of status of leisure and sporting services, funded from the Efficiency & Innovation Reserve.
Income	0.0	(42.5)	42.5		
Capital	0.0	100.0		100.0	Additional capital funding requirement due to reductions and delays in the capital receipts generation programme.
<b><u>All other budget heads</u></b> (including items previously reported)	386.0	386.0			
<b>PORTFOLIO TOTAL</b>	<b>2,140.6</b>	<b>2,163.7</b>	<b>190.9</b>	<b>214.0</b>	<b>Net Portfolio Total £23.1K Adverse</b>

<b>FINANCIAL MANAGEMENT REPORT - CAPITAL BUDGET MONITORING</b>										
	<b>Original Capital Programme</b>	<b>Carry Forwards</b>	<b>Quarter 1-2 Cabinet</b>	<b>Virements/ Supplements</b>	<b>Revised Cap Prog inc c/f &amp; supp</b>	<b>Quarter 3 Proposals to Cabinet</b>	<b>Revised Cap Prog inc Qtr 1-3 Proposals</b>	<b>Actual To Date</b>	<b>Estimate for Qtr 4</b>	<b>Latest Projected Outturn</b>
<b>EXPENDITURE</b>	<b>£000's</b>	<b>£000's</b>	<b>£000's</b>		<b>£000's</b>	<b>£000's</b>	<b>£000's</b>	<b>£000's</b>	<b>£000's</b>	<b>£000's</b>
Community Development	0.0	18.4	0.0	0.0	18.4		18.4	0.1	18.3	18.4
Health Housing	90.0	0.0	0.0	24.0	114.0		114.0	0.0	114.0	114.0
Public Protection & Communication	596.0	186.3	50.0	0.0	832.3	-58.9	773.4	326.9	446.5	773.4
Environment	1125.5	698.2	5.0	48.5	1877.2	-510.0	1367.2	698.5	668.7	1367.2
Leisure & Development	940.6	140.4	255.1	0.0	1336.1	-82.6	1253.5	544.9	708.6	1253.5
Finance & Performance	150.0	6.3	0.0	0.0	156.3	-100.0	56.3	14.8	41.5	56.3
<b>TOTAL EXPENDITURE</b>	<b>2902.1</b>	<b>1049.6</b>	<b>310.1</b>	<b>72.5</b>	<b>4334.3</b>	<b>-751.5</b>	<b>3582.8</b>	<b>1585.2</b>	<b>1997.6</b>	<b>3582.8</b>
<b>RESOURCES</b>										
Specific Capital Grant - Disabled Facilities Grant	371.0				371.0		371.0	371.0	0.0	371.0
Borrowing	0.0	590.7			590.7	15.9	606.6		606.6	606.6
Growth Point Grant					0.0		0.0		0.0	0.0
Capital Receipts	1691.1	375.4			2066.5	-1214.1	852.4	17.3	835.1	852.4
Revenue Contribution		4.0	50.0		54.0	100.0	154.0	4.0	150.0	154.0
Performance Reward Grant	100.0				100.0	-100.0	0.0	0.0	0.0	0.0
NIEP funding Waste Mgmt System		8.1			8.1		8.1	8.1	0.0	8.1
S106 Funding	450.0	6.4	255.1		711.5	-150.0	561.5	0.0	561.5	561.5
S106 Commuted Sum	90.0			24.0	114.0		114.0		114.0	114.0
NCC Grant KGV				48.5	48.5		48.5	48.5	0.0	48.5
Lottery Funding	200.0				200.0		200.0	104.0	96.0	200.0
DWP Grant		20.0			20.0		20.0	20.0	0.0	20.0
Contribution from CCTV Reserve			50.0		50.0	-50.0	0.0		0.0	0.0
Groundworks		45.0	-45.0		0.0		0.0		0.0	0.0
GOEM Grant					0.0	646.7	646.7		646.7	646.7
<b>TOTAL RESOURCES</b>	<b>2902.1</b>	<b>1049.6</b>	<b>310.1</b>	<b>72.5</b>	<b>4334.3</b>	<b>-751.5</b>	<b>3582.8</b>	<b>572.9</b>	<b>3009.9</b>	<b>3582.8</b>
<b>UNDER/(OVER RESOURCED)</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>			<b>0.0</b>

**NOTES :-**

- All budgets are grossed up with any contribution from outside bodies shown as income in the Resources section.



**CABINET****List Of Virements Approved By Portfolio Holders For The****Quarter Ended December 2014**

<b><u>REVENUE</u></b>	<b>£</b>
<b><u>COMMUNITY DEVELOPMENT</u></b>	
WW1 Commemoration Events - Organiser costs	2,000
Reallocate salary HOU01	(2,700)
<b><u>HEALTH &amp; HOUSING</u></b>	
Reallocate salary HOU01	2,700
<b><u>PUBLIC PROTECTION &amp; COMMUNICATION</u></b>	
RV 4 - Additional Contacts magazine.	12,000
RV 4 - Additional Contacts magazine.	(12,000)
<b><u>LEISURE &amp; DEVELOPMENT</u></b>	
WW1 Commemoration Events - Organiser costs	(2,000)
Additional Funding for temporary Planning staff.	25,200
Contribution from reserves to fund temporary Planning staff.	(25,200)
<b>General Fund Total</b>	<b>0</b>
<b><u>CAPITAL</u></b>	<b>£</b>
NIL	
<b>General Fund Capital Total</b>	<b>0</b>